

Adults with Support and Care needs JOINT MANAGEMENT GROUP

**Notes of meeting held on Thursday 20th September 2018
at Jubilee House**

Present Dr David Chapman, Locality Clinical Director OCCG (chair)
Gareth Kenworthy, Director of Finance, OCCG
Juliet Long, Lead Commissioning Manager – Mental Health, OCCG
Julia Boyce, Assistant Director of Finance, OCCG
Chris Walkling, Senior Commissioning Manager, OCCG
Ele Crichton, Lead for Adults, Commissioning & Markets, OCC
Stephen Rowles, Senior Financial Advisor, OCC
Kate Terroni, Director for Adult Services, OCC from 3pm
Caroline Stone, PA to Service Managers, OCC (notes)

Apologies Lorna Baxter, Director of Finance, OCC (Stephen Rowles substituted)
Benedict Leigh, Deputy Director for Commissioning, OCC
Kathy Wilcox, Finance Business Partner, OCC
Steve Thomas, Performance and Information Manager
Karen Fuller, Deputy Director for Adult Social Care, OCC
Robyn Noonan, Service Manager North, OCC

Notes

Item	Lead
1. Welcome and Introductions	
2. Apologies As above.	
<p>3. Minutes and Matters arising from 31st May 2018</p> <p><i>Page 5 item 11: 2nd paragraph corrected and replaced with “CCG will invite an independent person to review the Mental Health spend which might have an impact on the MH OBC contract review”.</i></p> <p>The minutes of the 31st May 2018 meeting were agreed subject to above amendment.</p> <p>Action log: The following updates were given:</p> <p><u>Action ID 4. Finance Activity & Performance report – Oxford Health Monitoring Meeting</u> Juliet had asked how Oxford Health are managing the transition of placements in the care pathway into the supported living pathway. Oxford Health had advised that the partnership is represented on the</p>	

<p>social care panel. Oxford Health scrutinise each application and find out alternative ways within the partnership in terms of provision. An oversight group ensures the processes are working.</p> <p><u>Action ID7. Finance Activity & Performance report – share further performance information about service users by ethnic group</u> Slides have been shared with the group. Ele said the main conclusion is that our clients are not representative of the demographics of Oxfordshire. There are fewer people from black and ethnic minority groups than would be expect based on the population. Ele said this could be picked up in the Adults of working age strategy that will be worked on in the Autumn.</p> <p>ACTION: Juliet Long to request data that is within the Oxford Health CRM contract for the next meeting.</p>	<p>Juliet Long</p>
<p>4. Performance, Activity and Finance Report Stephen Rowles presented the finance and activity report for period 4 2018/19. The pool overall has an overspend of £2.8m.</p> <p>The risk share agreement has not yet been formalised and therefore the basis for the 2017/18 risk share agreement is still being used. The pressure is: £2.4m for OCC £0.4m for OCCG</p> <p><u>Slide 3 LD Finance detail:</u> There is £2.5m overspend in total, this is a £0.1m increase from last month, arising as a result of the net effect of package changes.</p> <p><u>Slide 9: LD:</u> Gareth asked about the £1.8m contribution into children’s services if the money follows the individual. Ele explained that following a residential college placement, those people who do not go home go into supported living. Once they are over 18 and not in education, they become a cost to Adult Social Care and there is no funding transferred from Children’s to cover these costs.</p> <p><u>Slide 11: LD Review of large increases to packages</u> The number of packages costing over £3K has risen by 50% since July 2017.</p> <p>Kate asked if we are getting more hours for the average cost of each service. Ele said the most significant area is the care home placements and costs have also increased most for residential placements. The average cost per person has increased which suggests that the level of need has increased, although there may be a contributing effect from the Responsible Localities restructure of OCC Operational teams.</p> <p><u>Slide 12 LD Review of large increases to packages</u></p>	

<p>Our current process allows the doctor on call to choose a second doctor from the register. This is costing over £67K. Juliet said there is further work going on to ensure it is known who is eligible for payment. ACTION: Juliet and Julia to do further work to find out how the doctors are being paid and who is eligible for payment.</p>	<p>Juliet Long / Julia Boyce</p>
<p>7. Updated proposal to establish LD Supporting Discharge & Preventing Admissions Group</p> <p>Chris presented his paper and talked everyone through the background and proposal for agreement. ACTION: Chris to amend the Terms of Reference to include discussion of funding as one of the purposes.</p> <p>ACTION: Chris to invite people to join the group.</p>	<p>Chris Walkling</p> <p>Chris Walkling</p>
<p>8. Trevor Shipman Review of Mental Health Costs</p> <p>Gareth said the phase 1 work is completed and there is an end stage report. It identifies a difference between funding in Oxfordshire mental health spend and other comparator areas. Oxfordshire invest approximately £15 -25m less than the average bench mark. Gareth said the next step is for OCCG to look at whether this is a funding gap. The report shows that there seems to be a low number of beds in Oxfordshire compared to other areas, and individuals with very acute needs going through those beds. As beds can only be accessed if you have been sectioned, the question arises why do we have lower numbers than other areas?</p> <p>Action: Gareth to circulate Trevor Shipman paper if agreed internally.</p>	<p>Gareth Kenworthy</p>
<p>9. Adults of Working Age Strategy</p> <p>Ele reported that the Health and Wellbeing Board has drafted a new strategy. There are 4 themes:</p> <ol style="list-style-type: none"> 1. A good start to life 2. Living well 3. Aging well 4. Tackling wider issues that determine health <p>The strategy for Adults of working age will feed into the living well theme.</p> <p>ACTION: Juliet, Ele and Chris to look at the measures in the adults of working age strategy.</p> <p>The timescales for this work is between January to April 2019.</p>	<p>Juliet Long, Ele Crichton, Chris Walkling</p>
<p>10. OBC Review</p> <p>Ele gave an update on the terms of reference paper Juliet had presented to the 31.5.2018 meeting. One of the changes was around timescales,</p>	

<p>with the review planned for this autumn. A project group is being set up and will report back to the JMG in due course.</p>	
<p>11. S75 Mental Health Ele had circulated the revised draft S75 for adults of working age. Ele has been working with Oxford Health and Mary Buckman (OCCG) to complete it, and there is a project working group meeting set up for the beginning of October.</p>	
<p>12. AOB There was no further business.</p>	