



## Adults with Support and Care needs JOINT MANAGEMENT GROUP

# Notes of meeting held on Thursday 20<sup>th</sup> September 2018 at Jubilee House

Present Dr David Chapman, Locality Clinical Director OCCG (chair)

Gareth Kenworthy, Director of Finance, OCCG

Juliet Long, Lead Commissioning Manager - Mental Health, OCCG

Julia Boyce, Assistant Director of Finance, OCCG

Chris Walkling, Senior Commissioning Manager, OCCG

Ele Crichton, Lead for Adults, Commissioning & Markets, OCC

Stephen Rowles, Senior Financial Advisor, OCC

Kate Terroni, Director for Adult Services, OCC from 3pm Caroline Stone, PA to Service Managers, OCC (notes)

**Apologies** Lorna Baxter, Director of Finance, OCC (Stephen Rowles substituted)

Benedict Leigh, Deputy Director for Commissioning, OCC

Kathy Wilcox, Finance Business Partner, OCC

Steve Thomas, Performance and Information Manager Karen Fuller, Deputy Director for Adult Social Care, OCC

Robyn Noonan, Service Manager North, OCC

#### **Notes**

Item	Lead
1. Welcome and Introductions	
2. Apologies	
As above.	
3. Minutes and Matters arising from 31 <sup>st</sup> May 2018	
Page 5 item 11: 2 <sup>nd</sup> paragraph corrected and replaced with "CCG will invite an independent person to review the Mental Health spend which might have an impact on the MH OBC contract review".	
The minutes of the 31 <sup>st</sup> May 2018 meeting were agreed subject to above amendment.	
Action log:	
The following updates were given:	
Action ID 4. Finance Activity & Performance report – Oxford Health	
Monitoring Meeting	
Juliet had asked how Oxford Health are managing the transition of	
placements in the care pathway into the supported living pathway.  Oxford Health had advised that the partnership is represented on the	





social care panel. Oxford Health scrutinise each application and find out alternative ways within the partnership in terms of provision. An oversight group ensures the processes are working.

Action ID7. Finance Activity & Performance report – share further performance information about service users by ethnic group.

Slides have been shared with the group. Ele said the main conclusion is that our clients are not representative of the demographics of Oxfordshire. There are fewer people from black and ethnic minority groups than would be expect based on the population. Ele said this could be picked up in the Adults of working age strategy that will be worked on in the Autumn.

ACTION: Juliet Long to request data that is within the Oxford Health CRM contract for the next meeting.

Juliet Long

### 4. Performance, Activity and Finance Report

Stephen Rowles presented the finance and activity report for period 4 2018/19. The pool overall has an overspend of £2.8m.

The risk share agreement has not yet been formalised and therefore the basis for the 2017/18 risk share agreement is still being used.

The pressure is:

£2.4m for OCC

£0.4m for OCCG

Slide 3 LD Finance detail: There is £2.5m overspend in total, this is a £0.1m increase from last month, arising as a result of the net effect of package changes.

<u>Slide 9: LD</u>: Gareth asked about the £1.8m contribution into children's services if the money follows the individual. Ele explained that following a residential college placement, those people who do not go home go into supported living. Once they are over 18 and not in education, they become a cost to Adult Social Care and there is no funding transferred from Children's to cover these costs.

#### Slide 11: LD Review of large increases to packages

The number of packages costing over £3K has risen by 50% since July 2017.

Kate asked if we are getting more hours for the average cost of each service. Ele said the most significant area is the care home placements and costs have also increased most for residential placements. The average cost per person has increased which suggests that the level of need has increased, although there may be a contributing effect from the Responsible Localities restructure of OCC Operational teams.

Slide 12 LD Review of large increases to packages





Action: Kate asked for a couple of pen portrait examples of someone receiving a £3K a week package in supported living.	Ele Crichton
Slide 13: ABI Stephen reported an increase in spend of £402K. One client has come into the service, but Julia believes two people have left the service so it is anticipated that there will be a reduction next month.	
Slide 14: Mental Health Activity Stephen reported that the activity is going down over the year. The activity slides for Mental Health need to be reviewed.  ACTION: Juliet will look at the MH activity for the next JMG.	Juliet Long
Slide 19: OHFT Provider Summary Juliet explained that this slide is what is sent to OCCG's Finance Committee. Agreed this slide is helpful to have in the report. ACTION: Juliet to add this to the slides for the next JMG.	Juliet Long
Slide 20: Planned budget changes – Risk monitoring Stephen said that although savings on packages are being achieved, due to increases in packages elsewhere these savings are not being reflected in the bottom line and so it is questioned whether the saving should be shown as amber.	
5. Review Abated Clients List Julia presented her report and spreadsheet. There had been a request for information on the client cohort covered by the Adult Social Care Abated Client budget included within the pool. Julia had asked Oxford Health to provide details for people's support needs, and who authorised their placements.	
The Service Manager at OH had concerns that some of the people on the spreadsheet should not be abated but should be elsewhere.	
David queried the 2 people clustered on the spreadsheet. <b>Action: Julia</b> to ask Oxford Health about these people.	Julia Boyce
ACTION: Juliet and Chris to find what the protocol is for signing off clients and what the OCCG's arrangements are to cover for lan Bottomley while he is in his new role.	Juliet Long/ Chris Walkling
6. Mental Health Act Assessment Julia and Juliet presented the paper outlining the background and the work being undertaken. They explained that for an assessment two people are required but only one of them needs to be a doctor on the mental health act register; our records show that often there are two doctors going to do the assessment, and both are being paid. Some CCGs will only make one payment and it is shared between the doctors.	





Our current process allows the doctor on call to choose a second doctor	
from the register. This is costing over £67K. Juliet said there is further	
work going on to ensure it is known who is eligible for payment.	
ACTION: Juliet and Julia to do further work to find out how the	Juliet Long /
doctors are being paid and who is eligible for payment.	Julia Boyce
7. Updated proposal to establish LD Supporting Discharge & Preventing Admissions Group	
1 Toverlang Admissions Group	
Chris presented his paper and talked everyone through the background	
and proposal for agreement. ACTION: Chris to amend the Terms of	Chris
Reference to include discussion of funding as one of the purposes.	Walkling
ACTION: Chris to invite people to join the group.	Chris Walkling
8. Trevor Shipman Review of Mental Health Costs	
Gareth said the phase 1 work is completed and there is an end stage report. It identifies a difference between funding in Oxfordshire mental health spend and other comparator areas. Oxfordshire invest approximately £15 -25m less than the average bench mark. Gareth said the next step is for OCCG to look at whether this is a funding gap. The report shows that there seems to be a low number of beds in Oxfordshire compared to other areas, and individuals with very acute needs going through those beds. As beds can only be accessed if you have been sectioned, the question arises why do we have lower numbers than other areas?	
Action: Gareth to circulate Trevor Shipman paper if agreed internally.	Gareth Kenworthy
<ul> <li>9. Adults of Working Age Strategy</li> <li>Ele reported that the Health and Wellbeing Board has drafted a new strategy. There are 4 themes: <ol> <li>A good start to life</li> <li>Living well</li> <li>Aging well</li> <li>Tackling wider issues that determine health</li> </ol> </li> </ul>	
The strategy for Adults of working age will feed into the living well theme.	
ACTION: Juliet, Ele and Chris to look at the measures in the adults of working age strategy.	Juliet Long, Ele Crichton, Chris
The timescales for this work is between January to April 2019.	Walkling
10. OBC Review	
Ele gave an update on the terms of reference paper Juliet had presented to the 31.5.2018 meeting. One of the changes was around timescales,	





with the review planned for this autumn. A project group is being set up and will report back to the JMG in due course.	
11.S75 Mental Health	
Ele had circulated the revised draft S75 for adults of working age. Ele	
has been working with Oxford Health and Mary Buckman (OCCG) to	
complete it, and there is a project working group meeting set up for the	
beginning of October.	
12.AOB	
There was no further business.	